



P.O. Box 608
Colorado Springs, CO 80901
Phone/Fax (719) 579-8443
Email: info@csworldaffairs.org
Web: www.csworldaffairs.org

BOARD OF DIRECTORS ROLES AND RESPONSIBILITIES

Director Roles

The Colorado Springs World Affairs Council seeks to build a diverse and talented Board dedicated to the mission of greater study, discussion, and participation in international relations. The Board is responsible for pursuing the Council's mission, determining strategic direction, overseeing the implementation of key programs, and assuring the organization's financial wellbeing. The Board seeks expertise in multiple areas including international relations, education, business, marketing, finance, development, non-profits, and government.

Directors are expected to be members of the Council as well as donors and participate in fundraising activities. Directors have a fiduciary responsibility to the Council and are expected to assume key responsibilities in sustaining the growth and development of the Council. Directors are charged with electing officers and agents and employees of the Council.

"Top-Ten" Director Responsibilities

1. Attend monthly Board meetings (currently the 2nd Monday) from 4:00-5:30 pm.
2. Review agendas and other materials provided prior to each meeting of the Board.
3. Review bylaws, policies, and official documents of the Council, including its website.
4. Participate on at least one committee
5. Participate in the highest Council membership level as possible personally.
6. Attend programs and other events of the Council to the extent possible.
7. Help market the Council and its programs.
8. Encourage others' membership in the Council.
9. Make an annual charitable donation to the Council.
10. Participate in development activities.

Director Terms

Directors serve for a term of three years. Directors may be elected to serve a second term.

Directors will annually acknowledge their understanding and acceptance of this document, the Council's Conflict of Interest policy, and other policy documents as required by the Board.

Approved by the Board of Directors: 11 December 2023